

Secretary: Louise Lydon c/o Edinburgh Road Pharmacy 89 Edinburgh Road Jarrow Tyne & Wear NE32 4BB

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19th August 2022

Dear Contractor,

Re: Annual General Meeting of Gateshead & South Tyneside LPC

As in previous years and in line with our constitution Gateshead & South Tyneside LPC is holding its Annual General Meeting virtually through its website. This letter gives you formal notice of this process.

The process to follow is:-

- 1. Visit the LPC Website. www.gandstlpc.net/agm2022.html
- 2. View the Annual Report & Accounts
- 3. Accept/Reject Annual Accounts and Submit Comments.

The Virtual AGM process will close at 10am on 20th September 2022.

As we are now using electronic methods of communication we would encourage you to be sure to join our mailing list, via our website. (www.gandstlpc.net/email-mailing-list.html)

Alternatively, you can follow us on twitter (@gstlpc) or facebook. (www.facebook.com/gstlpc)

Yours Faithfully

Louise Lydon LPC Secretary

Gateshead & South Tyneside LPC