

Safer Management of Controlled Drugs from April 1st 2013

IMPORTANT NOTICE FOR STAKEHOLDERS

Background

Current regulations for the safe management of controlled drugs cease to operate on 31st March 2013. New regulations which come into force on April 1st place a requirement on the NHS Commissioning Board to appoint controlled drugs Accountable Officers.

From 1st April the NHS Commissioning Board CD Accountable Officers will be:

Durham Darlington and Tees Area Team:

Dr James Gossow,

Associate Medical Director (Durham Darlington & Tees)

james.gossow@nhs.net

Cumbria, Northumberland, Tyne & Wear Area Team:

Dr Mike Prentice,

Medical Director (Cumbria, Northumberland, Tyne and Wear)

mike.prentice@nhs.net

NHS Commissioning Board
Waterfront 4, Goldcrest Way, Newcastle Upon Tyne, NE15 8NY
pa: margaret.rowe@nhs.net
t: 0191 210 6486

The duties of the NHS CB CDAO will include:

- (i) To establish and operate arrangements for securing the safe management and use of controlled drugs including:
 - a) Appropriate arrangements for compliance with the Misuse of Drugs Act 1971(a) and subordinate legislation
 - b) Systems for recording concerns (including complaints) relating to controlled drugs
 - c) Incident reporting systems for untoward incidents relating to controlled drugs
 - d) Up to date standard operating procedures which cover best practice relating to the prescribing, supply and administration of controlled

drugs and the clinical monitoring of patients prescribed controlled drugs

- (ii) To establish and operate appropriate arrangements for monitoring and auditing the management and use of controlled drugs by any person or undertaking that provides the body with relevant services
- (iii) Establish and operate arrangements for monitoring and assessing relevant individuals' performance with respect to safe management of controlled drugs and where appropriate investigate and where appropriate take action relating to well founded concerns.
- (iv) Establish and operate the LIN for that area which may include any responsible body in that area. Responsible bodies include:
 - Designated bodies
 - NHS Trusts
 - English independent hospitals
 - Headquarters of regular or reserve armed services
 - CCGs
 - NHS Protect
 - NHS BSA prescription pricing division
 - CQC
 - Local authorities
 - Police forces

Interim Arrangements

The NHS CB has entered into interim arrangements with North of England Commissioning Support for the management of controlled drugs for a three month period whilst permanent future arrangements are established. These are outlined below:

a) Reporting of Incidents

Controlled drugs concerns and incidents relating to independent contractors, businesses exempted from appointing a CDAO and prisons should be reported as follows:

Area	Contact Details
North and South Tees	Louise Dunn 01642 746904 Louise.dunn2@nhs.net
Durham	Vicki Vardy Vicki.vardy@nhs.net

	0191 3744224
Gateshead, South Tyneside, Sunderland, Newcastle, North Tyneside, Northumberland	Emma Post Tel: 0191 2172983 Fax: 0191 2172506 Email: emma.post@newcastle-pct.nhs.uk emma.post@nhs.net
Cumbria	Tracey Harrison Tracey.Harrison@cumbriapct.nhs.uk Tel : 01768 245425

Stakeholders reporting incidents will be required to provide the following information:

- Name of reporter
- Location of incident
- Date & time of incident
- Details of incident including any harms
- Action taken including details and outcome of investigations carried out
- Risk assessment of likelihood of occurrence
- Key learning and changes to practice implemented as result of incident investigation

A copy of any internal incident reporting form will be requested and should be sent to the relevant personnel identified above.

b) Authorised Witnesses for Destructions

Requests for witnessing of destructions should be directed to the personnel identified above. In general arrangements for destruction of stock controlled drugs will remain unchanged during the interim period. Multiple pharmacies with internal arrangements for authorised witnesses are requested to use these wherever possible, these pharmacies are reminded that witnesses will be required to be re-authorised by contacting the relevant newly appointed NHS CB CDAO.

c) Local Intelligence Networks

During the interim period arrangements will be made to hold LIN meetings in each of the area team geographies in May or June. LIN members will be contacted in due course.

Any queries regarding this information should be directed to:

Louise.dunn2@nhs.net

Copies of the controlled drugs legislation and guidance are available from:

<http://www.dh.gov.uk/health/2013/02/cd-regulations/>

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Durham, Darlington & Tees

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